



Waste Toolkit Overview

This series of assets have been produced to assist GAA Green Clubs improve how waste is managed in clubs, with materials focusing on waste auditing, waste prevention, waste segregation, communications and waste management planning. This document contain an overview of each of the assets. Click on any of the below icons to find out more...



Waste Charter



Questionnaire



Desktop Waste Audit



General Waste Audit



Waste Segregation



Elimination of Single Use Plastics



Elimination of Single Use Coffee Cups



Posters



Social Media Content



Waste Action Plan Template



Gear Swap



Videos

Waste Charter

The waste charter has been designed to use as a commitment and communication tool by clubs.

The charter outlines the aims and goals of the clubs and is suitable for display on club noticeboards, in meeting rooms etc.

BACK TO TOP



Questionnaire

A questionnaire designed to allow clubs to gather initial baseline knowledge around how waste is managed in the club has been produced. Printable and online versions of the Questionnaire are available.

BACK TO TOP

green club call Questionnaire **mywaste**

Survey Date: _____

CLUB DETAILS

Club Name: _____ Contact Name: _____
Email: _____ Survey Team: _____
Club Address: _____

No. of club members: _____ No. of pitches: _____ No. of buildings: _____ No. of teams: _____
Does your club have a stand? Yes No Does your club have a changing area? Yes No
Does your club have a canteen? Yes No Does your club have offices? Yes No
Other? _____

WASTE MANAGEMENT DETAILS

Who is the Waste Management Service Provider? _____
How many wheele bins are provided? Large 1100ltr _____ Small 240ltr _____ Other _____
Prior to participation in this programme, did you quantify or record waste? Yes No
How many bins are located within the club grounds? _____ How many bins have signage: _____
How many bins are designated for: Recycling _____ Food _____ General _____
If recycling bins are provided, are they used correctly? Yes No Unsure
What are the most common waste items: (please tick all relevant options)
Plastic Bottles Disposable Coffee Cups Crisp Bags Fruit Other
If you use bags to line your bins or collect waste, what colour do you use? Black Clear Other N/A

OTHER TYPES OF WASTE

How do you dispose of glass? _____
How do you dispose of light bulbs, batteries, paint, aerosols etc? _____

KEY CHALLENGES

Are there any problem areas within your club grounds?

What are the key waste issues/challenges your club wishes to address?

Are facilities used by any external organisations?

Desktop Waste Audit

The guidance documents on how to conduct a desktop waste audit, outline the steps you need to follow to produce an desktop audit. This type of audit includes the review of waste bills from your waste contractor, which will give you an indication of what your club is currently producing and how you can improve your knowledge of waste management.

BACK TO TOP



General Waste Audit

The guidance documents on how to conduct a general or practical waste audit are more in-depth than the guidance on how to conduct a desktop audit. Guidance here outlines the steps to follow in order to conduct an audit of your club facilities, including a review of the waste receptacles, analysis of the content, presenting findings and monitoring and evaluation.

BACK TO TOP



Waste Segregation

Guidance on waste segregation outlines the various waste streams, including, recyclable waste, food waste and general waste, in addition to other specific waste streams and how these waste types should be segregated. Also outlined in this section are all the posters and bin labels suitable for use by GAA Green Clubs.

Materials are available in English, Irish and bilingually.

BACK TO TOP



Elimination of Single Use Plastics

Guidance on the elimination of plastics bottles is contained in this document. The document also outlines how to estimate plastic bottle usage within your club, with an automated usage calculator.

BACK TO TOP

Guidance on eliminating Single Use Plastic Bottles mywaste

Eliminating Single Use Plastic Bottles
Options to eliminate plastic bottles in your club are two-fold - you can consider a 'complete ban' or a 'phased introduction', whichever you think fits your club best.

Phased Introduction
Identify a team or teams who will lead the challenge in your club. Set a 'plastic savings' challenge for the team to monitor progress. Consider completing a short case study on your approach, which will allow for other teams to learn from (case study template will be provided).

Complete Ban
If you are banning plastic bottles completely you need to ensure that this message is communicated to your entire club. Setting dates on when plastic bottles are no longer accepted and outlining alternatives. It is particularly important that team trainers, coaches and managers etc. all communicate this message to their teams and indeed by example.

Communication
Ensure all relevant club members are aware of the work you are doing. This is an opportunity to communicate the rationale behind the activity in addition to the approach.

Inspire
Keep spreading your message as education and awareness is the key to success!

TIPS!

- Identify a Green Team** - someone who will co-ordinate and liaise with participating teams, particularly in identifying and addressing any issues that arise.
- Gain awareness** of the prevention activity through the use of signage for your facilities and through social media.
- Challenge that your club is working hard** to reduce the quantity of plastic used by club members whilst also ensuring in the interim that all recyclables are captured in the recycling stream. This will not only highlight what you are doing but may encourage further participation and ideas from others.
- Set your plastic challenge launch date** and ensure everyone you are targeting knows about it.
- Positive commentary and acceptance** will encourage and inspire other club members to participate. It's important to encourage this and show how everyone can participate and be involved. Having 'We have saved X Plastic Bottles' social media content and posters which are

Practical
As your club's environment varies, there are a number of situations that will be relevant to your club.

TIP! Ensure you always e...

TIP! If you single visit promote awareness. By placing stations to improve to provide ensure all captured mywaste.

TIP! Can the club...

Single Use Plastics Elimination Checklist mywaste

Single use plastic bottles are a common waste item in sport club waste and can be eliminated by some simple planning and management decisions. The following checklist will help you address the elimination of single use bottles - whether on a phased basis or by undertaking a complete ban.

CHECKLIST	DETAILS
Who is involved - teams, whole club etc?	
How many members have their own reusable bottle? (estimate % or figure)	
Is there a dedicated volunteer to monitor progress?	
Have team trainers, coaches etc been briefed?	
Have alternatives been promoted?	
Have you set dates for the complete ban to commence?	
Have you identified green leaders to inspire others?	
Have you a plan for non-compliance?	
Who is communicating message to entire club community?	
Have you a notice board to update club members?	
Have you considered a visual to share current situation with wider club?	

Quantifying Single Use Plastic Bottles - Desktop Exercise
This exercise will allow clubs to quantify the amount of single use plastic bottles that can be potentially eliminated - calculations can be based on individuals, teams, by age etc.

Number of club members / players	How many training sessions / matches (engagements)	1	Total amount of waste plastic bottles
		Assumption of 3 bottle per person per engagement	

Elimination of Single Use Coffee Cups

Guidance on the elimination of disposable coffee cups is contained in this document.

It also has a checklist to help you address the elimination of single use cups.

BACK TO TOP

green club gaa **mywaste**
Guidance on eliminating Single Use Cups

REDUCE SINGLE USE!

Eliminating Single Use Cups
Globally it is estimated that 500 billion single use cups are discarded to landfill or incineration every year. That's one million cups a minute, every hour of every day of every year. These cups are virtually impossible to recycle due to the combination of plastic and paper in their design, and in Ireland we estimate that we dispose of over 22,000 of these non-recyclable cups every hour. When aiming to reduce or eliminate single use cups in your club, you can consider a 'phased introduction' or a 'complete ban', whichever you think fits your club best.

Phased Introduction
A phased introduction will allow for the elimination of single use cups over a specific time frame, during which you can outline your communication plans, including how the introduction of delf and the acceptance of reusable cups will be implemented, and the date from which disposable cups will be eliminated.

Complete Ban
If you are banning single use cups completely, you need to ensure that this message is communicated and your entire club, outlining from what date single use cups are no longer accepted and also outlining what alternative options are available.

Commitment and Communication
Whether you are going for a 'phased introduction' or a 'complete ban' it is important that volunteers or onsite cafe managers are on board and committed to making the change. Communicating the changes to all club members is important. When communicating this message, you should also outline the rationale behind eliminating single use cups, in addition to how you intend approach the change. Keep spreading your message as education and awareness is the key to success!

green club gaa **mywaste**
Single Use Cups Elimination Checklist

Single use cups are a common waste item in sport club waste and can be eliminated by some simple planning and management decisions. The following checklist will help you address the elimination of single use cups – whether on a phased basis or by undertaking a complete ban.

CHECKLIST	DETAILS
Who is leading this initiative?	
Are you considering a phased introduction or complete ban?	
How many members use their own reusable cup (estimate % or figure)	
Is there a dedicated volunteer to monitor progress?	
Who is communicating message?	
Have parents, guardians, members, team trainers, coaches etc. been briefed?	
Have you set date for introduction?	
Have alternatives been promoted?	
Are you considering using delf or reusable cups?	
If you are considering compostable cups, ensure that they meet the EN 13424 standard and that all cups can be disposed within your facility and collected for composting by your waste contractor.	
Have you identified green leaders to inspire other?	
Have you considered a visual to share current situation with wider club?	

Further information on good practice is available from mywaste.ie

Posters

A series of posters have been produced that can be used by GAA Green Clubs, focusing on Greening Clubs, Single Use and Waste Segregation. Posters are available in English and Irish. All posters are available in English and Irish.

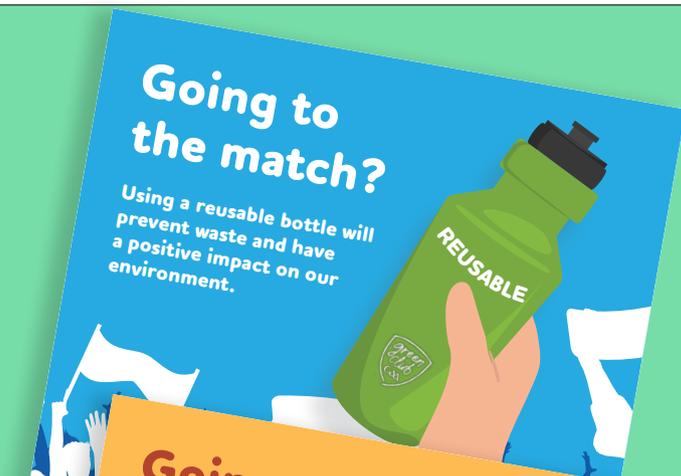
BACK TO TOP



Social Media Content

A series of social media assets have been produced that can be used by GAA Green Clubs to promote the various Green Club activities. Content focuses on Greening Clubs, Single Use and Waste Segregation. A number of assets are editable, and all assets are available in English and Irish.

BACK TO TOP



Waste Action Plan Template

A Waste Action Plan Template is a one page document outlining various waste management actions which can be undertaken within your club. The document is editable to allow you to add additional actions if required.

BACK TO TOP

green club GAA Waste Management Action Plan (SAMPLE) **mywaste**

A Waste Management Action Plan should be completed following the review of the Waste Audit. The Action Plan should set out a list of actions or tasks that the Club have committed to undertake in a specific timespan. Actions can also be included based on a no-cost, low-cost or high-cost basis.

Outlined in the sample Action Plan are typical actions associated with good waste management practices that are relevant to GAA Clubs activity.

Action	Action Detail	Person Responsible	Time Frame	Cost
Agree Waste Charter				
Establish Green Team				
Complete Waste Audit - Desktop				
Establish Partnerships				
Conduct Facility Waste Audit				
Undertake Waste Mapping Exercise				
Establish Waste Segregation & Recycling Procedure				
Bin Labeling				
Waste Prevention - Eliminate Single Use Items				
Communication & Awareness Campaign				
Litter Awareness Campaign				
Action Plan Monitoring				
Investigate Reuse Initiatives				
Investigate Repair Initiatives				
Investigate Green Procurement				
Green Cleaning				
Club Case Study / Challenges & Successes				
Wider Community Participation				

Gear Swap

The Gear Swap Guide is a one-page document that outlines various exchange actions that can be done within your club.

BACK TO TOP

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Running a Gear Swap in Your Club

A gear and boot swap can be a great way to reduce waste in your club. Gear swaps work well for players of all ages but are particularly useful for younger teams, where players often grow out of gear and boots that are still in very good condition. Here are some tips for running a gear swap in your club.

Preparing for a Gear Swap

- 1. GEAR COLLECTION**
Collect all gear and boots beforehand – consider organising and advertising a drop off point for a fixed window of time as well as coordinating directly through teams. Consider enlisting team volunteers or parents/guardians to help with communication and collection.
- 2. QUALITY CONTROL**
Accept only gear and boots that are clean and in good condition.
- 3. PROMOTION**
Use club social media channels, team groups, and club newsletters to advertise the day, time and location of the gear swap.
- 4. SORTING**
Sort through all gear beforehand – having gear sorted and arranged can make it easier for club members to find gear that suits them.
- 5. EVENT LOCATION**
Ensure your gear swap location is large enough for your gear to be clearly displayed and gives club members the space to browse easily and comfortably.
- 6. LEFTOVER GEAR**
Decide ahead of time what you will do with any gear and boots that are left over. Contact your local charity shops to confirm whether they will accept any gear that you are left with after the gear swap.

Running the Gear Swap

- 7. ENTRANCE FEE OPTION**
Many clubs choose to run a free gear swap, where there is no charge on any of the gears or boots. In such cases, some clubs charge a small entrance fee – at a club or charity fundraiser.
- 8. IS IT FOR SWAP OR SELLING?**
If your club decides to run a gear sale and to charge for each item, rather than a gear swap where the items are free, ensure this is made clear in advance to those donating gear and boots and consider giving tokens for discounts to those who do donate gear.
- 9. CLEAR COMMUNICATION**
Whatever model you choose for your club, ensure this is communicated clearly beforehand and on the day.

Green Club Lámh Dhearg talk about their successful gear swap at:
<https://learning.gaa.ie/gaagreenclub/casestudies>

Videos

A series of Case Studies outlining the experience of participating clubs, the Green Clubs Steering Group and the Expert Partners have been produced aiming to outline to interested clubs how actions have been successfully implemented to date. Areas of focus include Waste Charter, Waste Auditing, Elimination of Single Use, Waste Segregation and Communication and Social Media.

[BACK TO TOP](#)

